



All New Castle County forms are available via the County website or Land Use customer service.

- Revision to Permit Application**
- Original NCC stamped approved plans**
- Three (3) copies of the revisions to the approved plans**
 - Any revision to plans originally signed and sealed by a Delaware Registered Design Professional must include an updated signature and seal for revision approval.
- Fire Marshal Approval**
 - Non-residential permit revisions require approval from the Fire Marshal prior to the New Castle County review of the revised plans.
- Zoning Review**
 - Additional zoning requirements may apply and will be determined upon review of the revision.

PLEASE NOTE that revisions pertaining only to project information on the building permit application may only require:

- Revision to a Permit Application
- \$25.00 minimum fee

FEE - Additional Plan Review Revision: \$3 plan review fee for each additional \$1,000 of valuation added to the project (**Minimum \$75.00 fee**)



NEW CASTLE COUNTY

Revision to Permit Application Form

DEPARTMENT OF LAND USE
87 READS WAY, NEW CASTLE, DE 19720
PHONE: 302-395-5400 • FAX: 302-395-5587 WWW.NCCDELU.ORG

REV. 07/2005

All permit revision submissions must be accompanied by the New Castle County approved plans issued with the original permit.

Scope of Permit Revision _____

Location of Project _____

Lot or Suite Number _____

Tax Parcel Number

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Permit Number

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Permit Issue Date ____ / ____ / ____

Revision Approval Date ____ / ____ / ____

Fee _____.

Information Reviewed By _____

Addition Comments/Information _____

Contact Name _____ Telephone (____) _____ - _____