



NEW CASTLE COUNTY COUNCIL
Administrative-Finance Committee
Tuesday, September 14, 2021– 5:00 p.m.
***VIRTUAL ZOOM WEBINAR ***
And in the City/County Chambers
800 North French Street, Wilmington DE 19801
MINUTES

I. MEETING CALL TO ORDER:

The meeting was called to order at 5:09 PM. Council members present: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett and Mr. Woods.

II. APPROVAL OF MINUTES:

8/31/21 Administrative Finance Committee Minutes

Mr. Smiley made a motion, and seconded by Ms. Kilpatrick, to approve the minutes of the August 31, 2021 Administrative Finance meeting. The vote to approve was unanimous.

III. RESOLUTIONS:

[R21-159](#): AUTHORIZING THE REALIGNMENT OF \$15,000,000 WITHIN THE GRANTS BUDGET, CORONAVIRUS RELIEF FUND GRANT FROM GRANTS/FIXED CHARGES TO SALARIES/WAGES AND EMPLOYEE BENEFITS FOR EMPLOYEES SUBSTANTIALLY DEDICATED TO MITIGATING OR RESPONDING TO THE COVID-19 PUBLIC HEALTH EMERGENCY. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the resolution.
- NCC County Chief Financial Officer Michael Smith explained the resolution.
- Mr. Street asked questions and Mr. Smith answered.
- Council members and Mr. Smith discussed the resolution.
- The floor was open to the public and there were no comments.

IV. ORDINANCES:

[21-100](#): AMEND THE GRANTS BUDGET: APPROPRIATE \$5,688 IN ADDITIONAL STATE OF DELAWARE GRANT-IN-AID FUNDS TO THE ABSALOM JONES SENIOR CENTER FY2022 TO BE ADMINISTERED BY THE DEPARTMENT OF COMMUNITY SERVICES, DIVISION OF COMMUNITY RESOURCES. Introduced by: Mr. Hollins, Ms. Diller

- Mr. Cartier read the ordinance.
- Ms. Diller explained.
- The floor was open to the public and there were no comments.

[21-101](#): AMEND THE FY2022 APPROVED OPERATING BUDGET: APPROPRIATE \$15,423 IN FUNDING RECEIVED FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE RECORDER OF DEEDS EQUIPMENT BUDGET LINE ITEM TO PURCHASE A NEW PLOT/PRINTER SCANNER. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the ordinance and briefly explained.

- NCC Chief of Technology and Administrative Services Mike Hojnicky explained further.
- The floor was open to the public and there were no comments.

°21-102: AMEND THE FY2022 APPROVED OPERATING BUDGET: APPROPRIATE \$20,000 IN FUNDING RECEIVED FROM THE RECORDER OF DEEDS TECHNOLOGY FEE ACCOUNT TO THE RECORDER OF DEEDS EQUIPMENT BUDGET LINE ITEM FOR THE PURCHASE OF “ALERT ME” SOFTWARE. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Cartier read the ordinance.
- NCC Chief of Technology and Administrative Services Mike Hojnicky explained.
- The floor was open to the public and there were no comments.

°21-103: TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 2 (“ADMINISTRATION”), ARTICLE 5 (“DEPARTMENTS AND OFFICES”) RELATING TO THE PROVISION OF FREE FEMININE PRODUCTS. Introduced by: Ms. Hartley-Nagle

- Mr. Cartier read.
- Mr. Smiley and Ms. Kilpatrick commented for Ms. Hartley-Nagle as her mic was not working.
- The floor was open to the public and there was no public comment.

°21-104: TO AUTHORIZE THE ABATEMENT OF NEW CASTLE COUNTY REAL PROPERTY TAXES AND PENALTIES AND INTEREST ON THE PROPERTY OF THE HOCKESSIN HISTORICAL SOCIETY, LOCATED ON THE PROPERTY AT 1041 VALLEY ROAD, HOCKESSIN, TAX PARCEL NUMBER 0800700044. Introduced by: Ms. Kilpatrick, Mr. Smiley

- Mr. Cartier read the ordinance.
- Ms. Kilpatrick explained the ordinance.
- Council members discussed the ordinance.
- The floor was open to the public and there were no comments.

°21-091: (STATUS: TABLED) TO AMEND *NEW CASTLE COUNTY CODE* CHAPTER 4 (“ANIMALS”), ARTICLE 2 (“ANIMAL CONTROL”), SECTION 4.02.001. (“LICENSES; RESTRAINT; IMPOUNDMENT; DESTRUCTION; NUISANCES; ENFORCEMENT GENERALLY”) AND SECTION 4.02.002. (“ENFORCEMENT OF SECTION 4.02.001”), AND *NEW CASTLE COUNTY CODE* CHAPTER 22 (“OFFENSES AND MISCELLANEOUS PROVISIONS”), ARTICLE 2 (“OFFENSES GENERALLY”), SECTION 22.02.008. (“NOISE CONTROL”) RELATING TO DOGS AND OTHER ANIMALS. Introduced by: Mr. Smiley, Mr. Carter

- Mr. Cartier began to read ordinance.
- Mr. Smiley indicated that the ordinance would remain tabled.
- The floor was open to the public and there were no comments.

V. OTHER:

- **New Castle County Council Grant Requests/Community Events**

Grant Applicant	Sponsor	Amount Approved	Council Member First/Second	Vote
Autism Delaware	Mr. Cartier	\$2,500 Mr. Cartier- \$250 Ms. Kilpatrick-\$250 Mr. Bell-\$250 Mr. Hollins-\$250	Mr. Cartier/Ms. Kilpatrick*	Yes- 12 No- 0 Not Voting-1 (Smiley)

		Ms. Durham-\$250 Mr. Carter- \$250 Mr. Woods-\$250 Mr. Sheldon-\$250 Mr. Tackett-\$250 Mr. Street-\$250 TOTAL- \$2,500		
Naamans Creek Watershed	Mr. Cartier	\$350	Mr. Cartier/Ms. Kilpatrick	Yes- 12 No- 0 Not Voting-1 (Smiley)
Delaware Coalition Against Domestic Violence	Ms. Hartley-Nagle**	\$1,250 Ms. Hartley-Nagle- \$300 Ms. Kilpatrick- \$200 Ms. Diller- \$250 Mr. Bell- \$250 Mr. Tackett-\$250 TOTAL- \$1, 250	Ms. Hartley-Nagle/Ms. Kilpatrick*	Yes- 12 No- 0 Not Voting-1 (Smiley)
Nuestras Raices	Ms. Hartley-Nagle**	Up to \$2,500 Ms. Hartley-Nagle- \$1,750 Mr. Street- \$500 Mr. Woods- \$250 TOTAL- \$2,500	Ms. Hartley-Nagle/Ms. Kilpatrick	Yes- 12 No- 0 Not Voting-1 (Smiley)
Tri-State Bird Rescue & Research	Mr. Sheldon	\$1918.72	Mr. Sheldon/Mr. Carter	Yes- 12 No- 0 Not Voting-1 (Smiley)

Council Members present for the vote on grants: Mr. Bell, Mr. Carter, Mr. Cartier, Ms. Diller, Ms. Durham, Ms. Hartley-Nagle, Mr. Hollins, Ms. Kilpatrick, Mr. Sheldon, Mr. Smiley, Mr. Street, Mr. Tackett, and Mr. Woods.

*A first motion was made and not seconded. The above matrix reflects an amended and seconded motion.

**Ms. Hartley-Nagle's microphone was not working, so Mr. Smiley made the motion for \$300 for her. The motion was amended for \$1,250 by Mr. Smiley for Ms. Hartley Nagle.

-Mr. Smiley commented that he was glad that many grant reports were in and read the rules for eligibility for applying for new grant when a prior grant's report for the same recipient had an outstanding report. He reminded Council to send ineligible grant applications back to the recipients.

- **Expense & Revenue Round Table**
-Nothing
- **Other**
-Mr. Street commented about a shooting in Southbridge.

VI. PUBLIC COMMENT

-The floor was opened to the public and there were no comments.

VII. ADJOURNMENT:

-Mr. Smiley made a motion, and Ms. Kilpatrick seconded, to adjourn the meeting. The meeting was adjourned at 5:48 PM.

A recording of this meeting is available upon request. Respectfully submitted by Michele Rossi Gildea, Legislative Assistant to Administrative-Finance Committee Co-Chair John Cartier.

*In accordance with Governor Carney's Proclamation, coupled with the Governor's Declaration of a State of Emergency, New Castle County Council held this meeting as a telephone and video conference, utilizing Zoom Webinar. Meeting materials, including a meeting agenda, legislation to be addressed during the meeting, and other materials related to the meeting are electronically accessible at <https://nccde.org/AgendaCenter/County-Council-1>