



**NEW CASTLE COUNTY COUNCIL**  
**Administrative-Finance Committee**  
**June 22, 2021 – 5:00 p.m.**  
**\*Virtual Zoom Webinar Meeting\***

**MINUTES**

**I. MEETING CALL TO ORDER:**

- The Administrative-Finance Committee Meeting was called to order at 5:00 p.m., by Councilman Smiley. A roll call of Council Members was taken. Council Members Carter, Cartier, Diller, Durham, Hollins, Kilpatrick, Sheldon, Street, Tackett, Woods, and President Hartley-Nagle were present. Mr. Bell sent an advance notice that he would be absent.

**II. APPROVAL OF MINUTES:**

- Motion made by Councilman Cartier, seconded by Councilwoman Kilpatrick, to accept the June 8, 2021 Administrative-Finance Committee Minutes. All in favor.

**III. RESOLUTUION(S):**

**R21-113: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR AZTECA SYSTEMS HOLDINGS LLC FOR LICENSE AND SUPPORT FOR CITYWORKS® SOFTWARE FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$72,500.00. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read the title and explained the Resolution.
- Questions and discussion from Council.
- Mr. Hojnicky responded to questions from Council and will get information requested.
- No Public Comment.

**R21-114: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR COGSDALE CORPORATION FOR THE RENEWAL OF ANNUAL MAINTENANCE AND SOFTWARE LICENSING FEE FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$69,210.71. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read and explained the Resolution.
- No questions or discussion from Council.
- No Public Comment.

**R21-115: AUTHORIZING THE EXECUTION OF ONE PURCHASE ORDER CONTRACT FOR N. HARRIS CORPORATION FOR THE RENEWAL OF ANNUAL MAINTENANCE OF CASHIERING SOFTWARE FOR THE OFFICE OF TECHNOLOGY AND ADMINISTRATIVE SERVICES IN THE AMOUNT OF \$58,267.01. Introduced by: Mr. Smiley, Mr. Cartier**

- Mr. Smiley read and explained the Resolution.
- No questions or discussion from Council.
- No Public Comment.

R21-116: AUTHORIZING THE COUNTY EXECUTIVE TO EXECUTE A PARTNERSHIP AGREEMENT WITH DELAWARE WILDLANDS, INC. TO PRESERVE 950 PORT PENN ROAD, MIDDLETOWN, DELAWARE 19709 (TAX PARCEL NO. 13.014-00.038), SITUATED IN THE PORT PENN CORRIDOR, THEREBY INCREASING THE AMOUNT OF PRESERVED AND PROTECTED LAND IN NEW CASTLE COUNTY. Introduced by: Mr. Bell

- Mr. Smiley read the Resolution title.
- Mr. Sheldon explained the Resolution.
- Questions and discussion from Council.
- No Public Comment.

**IV. ORDINANCE(S):**

°21-078: (STATUS: TO BE TABLED) AMEND THE FY2021 CAPITAL BUDGET: APPROPRIATE \$8,000,000 IN FUNDING FROM THE REASSESSMENT RESERVE ACCOUNT TO THE DEPARTMENT OF ADMINISTRATION, REASSESSMENT 2024 CAPITAL PROJECT. Introduced by: Mr. Smiley, Mr. Cartier

- Mr. Smiley read the Resolution title.
- Mr. Carter commented that this Resolution will be tabled.
- No questions or discussion from Council.
- No Public Comment.

**IV. OTHER:**

- Michael Smith, Chief Financial Officer - Council Update: Federal CARES Act Expenditures
  - Mr. Smith gave a detailed power point presentation on the Federal CARES Act Expenditures to date. (Copy of presentation is available upon request and is a part of this record)
  - Questions and discussion from Council.
  - No Public Comment.
- Expense & Revenue Round Table
  - None

**V. PUBLIC COMMENT:**

- None

**VI. ADJOURNMENT:**

- Motion made by Councilman Woods, seconded by Councilwoman Kilpatrick to adjourn the meeting. All in favor. The meeting was adjourned at 6:00 p.m.

*A recording of the meeting is available upon request. Respectfully submitted by Christine Roberts, Legislative Assistant, to Councilman George Smiley.*

**\*\*In accordance with Governor Carney's recently issued Proclamation, coupled with the Governor's Declaration of a State of Emergency, New Castle County Council is holding this meeting as a telephone and video conference, utilizing  Webinar. The link to join the meeting via computer, smart device, or smart phone is: <https://zoom.us/j/377322142>**