

**CO-CHAIR, TIMOTHY SHELDON**  
COUNCILMAN NINTH DISTRICT  
**CO-CHAIR, JANET T. KILPATRICK**  
COUNCILWOMAN THIRD DISTRICT



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**COUNCIL**

**NEW CASTLE COUNTY COUNCIL  
PERSONNEL SUBCOMMITTEE MEETING  
CO-CHAIR – COUNCILMAN SHELDON  
CO-CHARI – COUNCILWOMAN KILPATRICK**

**Tuesday, February 2, 2021  
2:00 pm**

**VIRTUAL ZOOM WEBINAR MEETING\*\***

**Minutes**

1. Call to Order
  - a. Meeting was chaired by Mr. Sheldon
  - b. Meeting was called to order at 2:01 p.m.
2. Council Members Present: Bell, Carter, Cartier, Diller, Durham, Hartley-Nagle, Kilpatrick, Sheldon, Smiley, Tackett, Woods.
3. Approval of Minutes: Mr. Smiley moved to approve the minutes of the January 5, 2021 Personnel Subcommittee meeting. The motion was seconded by Ms. Kilpatrick and approved.
4. Unconscious Bias / Respectful Behavior in the Workplace
  - a. Tonya Adkins, Office of Human Resources, gave a power point presentation
5. Public Comment:
  - a. Staff made a comment to schedule the next of 4 required trainings to be held in March
6. Adjournment: Ms. Kilpatrick moved to adjourn the meeting. It was seconded by Mr. Smiley and approved. The meeting was adjourned at 3:15 p.m.

*Respectfully submitted by Michael Rodriguez, Legislative Assistant to Councilman Timothy P. Sheldon, Co-Chairman, Personnel Subcommittee. This meeting of the Personnel Subcommittee was also taped and a recording of the meeting is available upon request.*